

HEALTHWORKS SLIDING FEE SCALE REQUESTS

HealthWorks staff uses your household size and household income to determine your eligibility for the sliding fee scale. Even if you have insurance, you may qualify for this program. Please submit the following documents along with your request for the sliding fee scale:

Valid Photo Identification

- Driver's License
- State ID
- Passport or Consulate Card
- Student Photo ID

Insurance Coverage Card

- Private Insurance Card (Blue Cross Blue Shield, Cigna, Aetna, Etc.)
- Medicare Part A and B and Prescription Part D
- Medicare Supplemental Card
- Medicare Advantage Card
- Medicaid Card
- Kid Care Card
- Other: _____

Verification of Household Size

- Income Tax Return from the most recent filing year. Did not file taxes? Please obtain a **4506-T Non-filing Tax Transcript** from a HealthWorks Staff Member.
 - ***If you did not file taxes, address verification for all members of the household age 6 & older is required.***
 - ✓ To verify address for school aged children, provide a copy of your child's demographics which can be obtained by logging into your school portal or contacting the secretary at your child's school.
- Legal documentation for anyone whom the patient or guardian is legally obligated to care for: _____
- Proof of Residency; **Must** provide a copy of a lease/rental agreement OR a current Utility Bill (gas, water, electric from within the last 30 days).

CURRENT HOUSEHOLD INCOME: IF YOUR INCOME IS DIFFERENT THAN YOUR TAX RETURN, PROVIDE ALL THAT APPLIES:

- Most recent 30 days of paycheck stubs
- Self-employed? most recent tax return *with* schedule C attached OR completed HealthWorks self-employment form.
- Newly Employed? Provide an Employer Statement Form *completed by employer*.
- Current tax year Social Security Benefit Letter
- Unemployed? Provide a benefit letter from Workforce Services
- Workers Compensation Statement
- Veterans' Benefit
- Alimony
- Rental Income
- Retirement

If you have no income, provide at least one of the following:

- A copy of the denied unemployment letter and copy of employment history from Department of Workforce Services
- A letter verifying a recent stay at a shelter or other type of public facility.
- Wyoming SNAP Benefit History from Department of Family Services
- A written statement from your physician documenting a temporary disability.
- Healthworks Homeless Attestation Form

****If none of the above is available, please have the person providing for you or who can attest to your situation complete HealthWorks Attestation of Circumstances..***